	WHAT IS RECYCLABLE?						
	Material	Acceptable	NOT Acceptable	Preparation			
G L A S S	Glass bottles & jars (Mandatory)	Food and beverage containers (clear, green and brown)	No light bulbs, dishes, Pyrex, drinking glasses, window panes, or ceramics.	<b>Rinse clean</b> . Remove all lids. Recycle plastic lids over 2" in diameter in blue bin; discard smaller plastic lids. Neck rings OK. Recycle metal lids as scrap metal.			
M E T A L	Aerosol cans (Mandatory)	Cans must be empty.	No full or partially full containers. Deliver paint, cleansers, automotive sprays, and other hazardous fluids to the HazWaste Center.	Separate caps from container. Recycle plastic caps over 2" in blue bin. Discard smaller caps. Do not puncture cans.			
	Aluminum (Mandatory)	Cans, foil, and clean pie plates.	No aluminum with stuck-on food or grease.	Rinse clean.			
	Metal cans (Mandatory)	Food and beverage cans only.	No oil filters, bottle caps or scrap metal.	<b>Rinse clean</b> . Labels OK. Lids OK placed inside cans.			
P L A S	Plastic bottles #1 or #2 (Mandatory)	Bottles & jugs for foods, beverages, beauty, and cleaning products, detergents, etc.	No motor oil containers. No biodegradable plastics (PLA).	<b>Rinse clean</b> . Remove cap from container and recycle those over 2" ; discard smaller caps.			
T C	Plastic containers and molded product packaging (blisterpak) #1 – #7	Minimum size: 2" on any 2 sides. Maximum size: 2' on any one side. Dairy tubs (yogurt, sour cream, etc.), 5-gallon pails, take- out containers, flower pots and trays, and frozen-food trays.	No styrofoam or plastic bags. No plastic wrap, bubble wrap, etc. No laundry baskets, sleds, housewares, office products, etc. No motor oil containers or electronics housing. No biodegradable plastics (PLA).	<b>Rinse clean</b> . Important: Remove paper/ cardboard inserts from blisterpak for recycling. Remove handles from pails. Recycle metal handles as scrap metal. Do not tie with string.			
P A P E R	Boxboard (Mandatory)	Cereal, shoe, and clothing boxes, 6- and 12- pack soda & beer carriers, paper egg cartons, dry- food boxes (pasta, rice, etc.), tissue boxes, paper towel and toilet paper cores, etc. Pizza boxes are ok if relatively clean (very little grease/cheese/stuck on food).	No laundry detergent boxes, frozen- or refrigerated-food boxes, drink boxes, or milk or juice cartons. No paper plates or cups.	Empty and flatten. Remove and discard plastic liners. Recycle metal pour spouts as scrap metal.			
	Corrugated cardboard (Mandatory)	Boxes with a wavy center layer.	No oil-, paint-, or chemical- stained, wet, unclean, or wax- coated cardboard. No strapping or string. No plastic, filmy, or foam packing materials.	Empty and flatten. Staples, tape, and labels OK.			

Magazines and catalogs (Mandatory)	Glue- or staple-bound publications.	No plastic wrapping, CDs, spiral or 3-ring notebooks, or plastic covers.	Must be clean and dry. Phone books OK year-round.
Newspaper (Mandatory)	All sections and inserts.	None that are soaking wet or contaminated with paint, oil, pet waste, etc. No plastic bags.	Must be clean and dry. Remove from plastic bags. Do not tie with string.
White and mixed paper (Mandatory)	Printed, letterhead, copier paper, glossy flyers & brochures, file folders, kraft paper, manila folders, index cards, construction paper, non- metallic wrapping paper, tissue paper & cards.	No pressure-sensitive duplication forms. No foil paper. No paper towels or facial tissue, or paper plates or cups. No stickers or sticker backing material.	Must be clean and dry. Remove plastic tabs, paper clips & metal hanging-file strips. Staples OK.
Envelopes and opened mail (Mandatory)	White, manila, colored, gummed, and window envelopes.	No Tyvek or plastic envelopes. No mailers padded with bubble wrap.	Remove nonpaper enclosures (e.g., CDs, plastic cards, etc.) and strings. Labels OK.
Soft-cover books	Paperback books, phone books, etc.	No plastic wrapping, CDs, spiral or 3-ring notebooks, or plastic covers.	Must be clean and dry. Phone book OK year-round.
Paper bags (Mandatory)	All colors.	No plastic-coated or -lined bags. No animal food or kitty-litter bags.	Remove twine and plastic handles.
Shredded paper	Confidential documents.	No shredded plastic.	Place in clear plastic bags and tie bag shut.
Material	Acceptable	NOT Acceptable	Preparation